

# CE Course Vetting Checklist

Use this 12-point checklist to compare live dental CE options before you register.

- ☐ 1. Measurable learning outcomes are clearly stated.
- ☐ 2. Provider is recognized by ADA CERP or AGD PACE (and listed appropriately).
- ☐ 3. Course satisfies any state-mandated topics I need this cycle.
- ☐ 4. Format matches my objective: hands-on, lecture, or live virtual.
- ☐ 5. Faculty-to-learner ratio supports skill development (especially hands-on).
- ☐ 6. Prerequisites are clear and realistic for my background and team.
- ☐ 7. Post-course support/mentorship (checklists, protocols, case review) is included.
- ☐ 8. Commercial interests are transparently disclosed and managed.
- ☐ 9. Total cost of attendance is calculated (tuition, travel, downtime, team coverage).
- ☐ 10. Cancellation/refund policy and transfer options are acceptable.
- ☐ 11. I can implement at least one skill or protocol chairside within 1-2 weeks.
- ☐ 12. Certificate delivery and documentation process are straightforward.